



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE**  
**BOARD OF ARCHITECTS**

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<b>PUBLIC MEETING MINUTES:</b>	<b>BOARD OF ARCHITECTS</b>
<b>MEETING DATE AND TIME:</b>	<b>Wednesday, October 7, 2015 at 1:30 p.m.</b>
<b>PLACE:</b>	<b>861 Silver Lake Blvd., Conference Room A, Second floor, Dover, Delaware</b>
<b>MINUTES APPROVED:</b>	<b>November 4, 2015</b>

**MEMBERS PRESENT**

Kevin Wilson, RA, Professional Member, President  
Paul Guggenberger, RA, Professional Member, Secretary  
Robert Maffia, RA, Professional Member  
Todd Breck, RA, Professional Member  
Donnell McNair, Public Member  
Rosemarie Vanderhoogt, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL**

Jennifer Singh, Deputy Attorney General  
Flora Peer, Administrative Specialist II

**ABSENT**

John Mateyko, RA, Professional Member  
Elizabeth Happoldt, Public Member

**OTHERS PRESENT**

Nancy Payne, AIA Delaware

**Call to Order**

Mr. Wilson called the meeting to order at 1:35p.m.

**Review and Approval of Minutes**

The Board reviewed the minutes of the September 2, 2015 meeting. Mr. Maffia made a motion, seconded by Mr. Breck, to accept the minutes as presented. The motion carried unanimously.

**Unfinished Business**

Continued Discussion of NCARB's Broadly Experienced Intern (IDP Experience Portfolio Documentation Method)

Mr. Wilson stated that the Board had tabled the discussion in order to compile a response to be sent to NCARB. The Board discussed NCARB's Broadly Experienced Intern IDP Experience Portfolio Documentation Method. Mr. Wilson made a motion, seconded by Mr. Breck, that the response to NCARB would state that the Board agreed with the concept of the proposed NCARB's Broadly Experienced Intern with the following stipulations: The mentor should not be required to be NCARB

certified, the process of verifying competency in six practice areas by fulfilling a variety of tasks in each practice area seems overly complex and would like to see this process simplified, with the charts of tasks for each practice area presented as a guide, not a requirement, to allow more discretion to the mentors in evaluating intern competency, NCARB should consider incentivizing graduate architects to become registered architects and consider eliminating the current requirement of reducing credit for experience after 8 months for the traditional IDP process. The motion carried by majority with Mr. Maffia opposed.

## **New Business**

### **Ratification of Certificate of Authorization Application(s)**

Mr. Breck made a motion, seconded by Mr. Guggenberger to ratify the Certificates of Authorization issued below. The motion carried unanimously.

Baskerville & Son International P.C.

Coscia Moos Architecture, LLC

Norr, Inc.

Archer & Buchanan Architecture, Ltd

### **Ratification of Reciprocity Applications – NCARB Certificate**

Mr. Breck made a motion, seconded by Mr. Guggenberger to ratify the applicants by NCARB certification. The motion carried unanimously.

Glen Lehmand

Reinaldo Acosta

Frank Yakel

Aaron Haschel

Louis Brown

Kevin Korejko

Mark Dean

### **Review of Application(s) by NCARB**

#### **Richard Bacon – Discipline in NV and AL**

Mr. Wilson reviewed Mr. Bacon's application for the Board. Mr. Wilson explained that the nature of discipline was soliciting work in Nevada. Mr. Bacon is now registered in Nevada and he is compliant. Mr. Bacon's license in Alabama had lapsed but was reinstated later. Mr. Wilson made a motion, seconded by Mr. Breck, to approve Mr. Bacon's application for licensure. The motion carried unanimously.

### **Review of Re-Application(s) by NCARB – None**

### **Review of Application(s) for ARE**

#### **Mark Ballintyn**

Mr. Guggenberger reviewed Mr. Ballintyn's application for the Board. Mr. Guggenberger made a motion, seconded by Mr. Maffia, to approve Mr. Ballintyn's application to sit for the ARE. The motion carried unanimously.

### **Review of Applications by Direct Application – None**

## **Correspondence**

### **Russell Richardson – Response to Final Board Order**

Mr. Wilson stated that Mr. Richardson submitted a letter and continuing education documentation. Out of the CE submitted only 2 were the required Health Safety and Welfare, most of the other continuing education credits were for real estate licensees. Mr. Maffia made motion, seconded by Mr. Guggenberger, to let the final board order stand. The motion carried unanimously.

**Other Business Before the Board (for discussion only)**

None

**Public Comment**

There was no public comment.

**Next Scheduled Meeting**

The next meeting will be held on November 4, 2015 at 1:30 p.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

**Adjournment**

With no further business before the board, Mr. Breck made a motion, seconded by Mr. Guggenberger, to adjourn the public meeting. The motion carried unanimously. The meeting adjourned at 2:15 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Flora Peer". The signature is fluid and cursive, with the first name "Flora" written in a larger, more prominent script than the last name "Peer".

Flora Peer  
Administrative Assistant II